

Welcome Students and Parents!

To those of you returning to the band this fall, welcome back! To those of you who are new members, welcome!! We have a great season ahead of us with lots of new faces, exciting ideas, and a plan to make some music.

For convenience sake, I have split this handbook into three sections. The first section is for students. It contains all things the student should know prior to the conclusion of camp. The second section is important information for parents; this includes dates and times as well as requests from me. The third section is forms that need to be filled out by both parent and student and returned to me by the end of camp on Thursday, August 19<sup>th</sup>.

Thank you all very much for your continuous support with our music department!!

Enthusiastically,

Kate M. Bertelli

#### 2010 Staff Contact

Director:	Kate Bertelli	<a href="mailto:kbertelli@ebps.net">kbertelli@ebps.net</a>	508-378-8209 ext 183
Director of Music:	Sheri Fernandes	<a href="mailto:sfernandes@ebps.net">sfernandes@ebps.net</a>	508-378-5810
Battery Instructor:	Tammy Martins	<a href="mailto:tmartins28@comcast.net">tmartins28@comcast.net</a>	774-319-1728
Color guard Instructor:	Heather Trahan	<a href="mailto:htrahan@comcast.net">htrahan@comcast.net</a>	774-930-1540

## Section 1: For the Student

### Season Overlook

This season we will be focusing on a lot of presence at football games, and in town events. We will be putting together a bunch of charts used for stands music, and in hopes of integrating work with dancers, colorguard, etc. A goal for the program this year is to begin to build up members and get more participation across the board.

### Why do we have Band Camp?

Band Camp is one week out of the year where we have whole days dedicated to what we love to do... practice and perform music. It is an extremely important week where we will get a grasp on the songs we will be playing this year, as well as some basic marching techniques that we will need for parades. That being said, it is crucial for each member to come in with a positive attitude. This year **BAND CAMP WILL BE AUGUST 16-19 at the Mitchell Middle School from 10am-2:30 pm. There will be a lunch break at 12-12:45**, so please either bring a lunch or make sure you have a way to get food and be back in time for rehearsal. **Additionally, students must be picked up promptly at 2:30 pm.** This insures that the music department is not charged money for keeping the building open after its summer closing hours.

### Things to bring/know about band camp:

1. WATER! Bring nalgene accompanied by a 1 Gallon jug of water/ice. PUT YOUR NAME ON IT!!!! Staying hydrated is KEY for a good rehearsal!
2. HIGH SPF SUNSCREEN. Although we spend a majority of time indoors working on music, we will be going outside to learn some basic fundamental marching techniques used in parades.
3. NOTEBOOK/PENCIL/HIGHLIGHTER. There will be some notes and important stuff to remember, a notebook is necessary.
4. MUSIC FOLDER/FLIP FOLDER
5. EAT BREAKFAST! You'll definitely need a good healthy breakfast to get you going this week! (stopping at dunks for a coffee might not hurt either!)
6. GRANOLA BARS OR QUICK SNACK. Optional, for sure, but always good for a "just in case"
7. LUNCH
8. INSTRUMENT ITEMS. Instrument Depending: Valve Oil, Reeds, Cork Grease, extra sticks
9. EXTRA SOCKS/FLIP-FLOPS/ RAIN JACKET
10. SNEAKERS must be brought to every rehearsal.

## Marching Band Policies

1. **“Chain of Command.”** Should any issues arise, the channel of authority is as follows: Section Leaders → Drum Majors → Staff → Director. I encourage every student to keep me in the loop as to particular issues or concerns; *ANY issue, ANY time*. That being said, director instructed rehearsals or outings are not be the best time to approach me first, however; this is the reason for the “chain of command.” Use your best judgment.

2. **Attendance.** Attendance is one of the most CRUCIAL parts to a great band. Missing any rehearsal means that we need to have a catch-up period. If you HAVE to miss a rehearsal, please inform the director and section leader a **week ahead of time** so materials can get to you to be caught up for the next rehearsal.

3. **Uniforms.** See the page all about this

4. **Input vs. Output.** *Input:* Student input is one of the most important parts of working together in an ensemble. I encourage ALL students to continuously submit ideas and proposals on their interests for the season. *Output:* Output will be the final decision made by staff and director as to the highest and best for the ensemble. Sometimes this will mean using student interests, other times it will not; keep it in mind that your suggestions ARE 100% wanted, and NOT 100% definite. If your idea was not used PLEASE PLEASE PLEASE do not hesitate to submit another. Additionally, if you are un-satisfied with the decision to by-pass your idea, put it in “the box” ....

5. **Comments Box, aka “The Box,”** The box is a tool I will use during rehearsals, and times I am not in the office for submitting ideas, personal/section conflicts, comments, etc. The director will be the only person to read from the box, unless the comment specifies otherwise.

*\*\*NOTE: the box is NEVER meant to be used as a “bashing session” on any individual. That WILL NOT be tolerated. Serious conflict with another band member should be brought to the direct attention of staff or the director at the next moment in rehearsal break.*

6. **Practice Time.** If you want to be the best, you need to mentally be ready for it. If each member can get at least 30 minutes, and no more than 4 hours of practice time in a week outside of rehearsals....imagine how cool it could be!!! Break it down. The minimum....**30 minutes over 5 days a week...that’s only 6 minutes a day!!!** Spending 6 minutes focusing on one goal a day will help us all save a lot of time in rehearsal.

## Uniform Care

1. Simple **Rule of Thumb: Jacket On or Jacket off. There is no variation.** There is nothing more telling about an ensemble than how they present themselves. It all starts with visual...there can be no “sloppy joes.” Additionally, shoes must be tied if they are on.
2. Uniforms **MUST** be hung up in a garment bag when not being worn. **It is never okay to leave a uniform outside a garment bag, or crinkled into a ball!!**
3. **Positive Language Only.** That’s all I will say for that.
4. Town Dry-Cleaners are the **ONLY** cleaners with permission to dry-clean our uniforms. They charge \$5 a cleaning, and need to receive uniforms by **MONDAY** in order to be ready for weekend performances. Staff will inform students when uniform cleanings are necessary.

## Winds & Percussion Uniform

1. **SHOES.** All students need to **purchase Drillmaster Marching Shoes.** These are the top-of-the-line shoes that are best quality for protecting your feet for the season. The best website to visit is McCormick’s. <http://www.mccormicksnet.com/>. Sizes are in women’s & men’s, and the shoes total \$25.90.
2. **TRADITION OF EXCELLENCE shirt.** All students will need to purchase the Tradition of Excellence T-Shirt ,which is worn under the uniform jacket and on trips. I recommend purchasing 2 shirts, as we will be performing in multiple shows without time at home and students may want a clean shirt to wear. The shirt totals \$5.
3. **GLOVES.** Black gloves are a part of the uniform. Again, I recommend multiple pairs, as they tend to wear out quickly. (Pit does not need gloves).
4. **SHAKO’S & PLUMES.** Shako’s (“the hat”) and plumes (“the feather”) will be passed out prior to each show, and collected directly after, courtesy of the EBMB designated Band Parent.
5. **WINDBREAKERS.** The band uses the Viking Windbreakers at many of its performances. Members are asked to purchase a windbreaker for the season, if they don’t already have one.
6. As **COLDER WEATHER** approaches, black under armor or thermals may be worn under your Tradition of Excellence and pants. Bando-popsicles make lousy marchers.

## Guard Uniform

1. **TRADITION OF EXCELLENCE T-shirt** should be purchased for outings with the band.
2. **SHOES-** “Jazz Shoes” are required for the proper support for Guard. The staff will provide you the information on where you can purchase these shoes.
3. **Black stretch pants**

## Football Games and Outings in Uniform

1. When wearing your school colors you are representing your school. Anytime you have a uniform on there are specific things we must do. Please take a look at these under the UNIFORM section.
2. *I'll go more in depth about this at camp...if I forget, please remind me...we are here for the football team. Without a football game, there is no marching band. We need to be supportive of our team, and do all we can to help them win the game. It's a much more fun game when we win...you'll be surprised how much power you have to help them win!*
3. If there are any questions pertaining to weather and wardrobe, a phone tree will be used.
4. All playing in the stands needs to be done together. Miscellaneous piccolos or variations of this could be taken as a whistle, and we could be penalized! Again, simple: **We play as a group, not individually (Of course we'll still do the infamous stuff such as kick off noises, or "top play" or whatever)**
5. The band sits together in the stands. Though family and friends are an important part of band and music, in the stands we need to have all our school colors sitting together. Family or friends can sit to the outside of the ensemble.
6. Keep your eyes darting between the game and the Drum Major/Director. We need to be ready to play songs at any instant!
7. Be certain that all drinking cups and any other trash is not left in the stands
8. **HALF UNIFORM.** When a call is made for half-uniform, you are expected to be wearing your Tradition of Excellence T-Shirt and your Uniform Pants, Black Socks and tied Drill Masters.
9. All Students **MUST** travel in pairs. Take care of yourself and your friends and we will never have to worry or implement travel restrictions.

## Section 2: For the Parents

### Website:

The music department has a website that contains a plethora of information crucial to the department and our ensemble. Check it out: [www.ebpsmusic.net](http://www.ebpsmusic.net).

### Contact Information

We ask that all parents provide home phone, cell phone and email for our roster in case of emergency and important information. These numbers will remain confidential, and not shared outside of this purpose.

### Parent Volunteers:

One of the most successful parts of EB's program is having parent volunteers. This year, I am looking for a parents to take photos, help with uniforms, set up snack breaks, etc. Any help is always appreciated. **If you are interested in helping out, the town requires parents to fill out a CORI form. A CORI form is provided at the end of this handbook for your convenience.**

### FUNdraisers

The Music Parents Association does phenomenal amounts of fundraising for our children, and is a huge supporter to our program. This year, we are looking to increase the amounts of funds by adding new fundraising ideas to the arsenal. These ideas will be in the works and presented to the MPA and Music Department for review and thoughts. Ideas are MORE THAN WELCOME, so please feel free to speak up! The following are some of the traditional fundraisers that have proved beneficial for the band:

1. Poinsettia Plant Sale- Door to Door community sales of poinsettia plants for the holidays has proven quite beneficial to our program. This sale is done on two Saturdays; one in November and one in December. Parents are needed to volunteer a day to drive students to community homes. Students are NOT ALLOWED to drive for this fundraiser.
2. Candy- This will be one of the first fundraisers of the year, as almost everyone loves candy and feels much better about ingesting it during the more active summer months ☺. Candy is purchased by the Music Parents through Hilliard's in Easton for \$40 a box, which is paid UP FRONT.

## Schedule:

\*Students will meet in the High School Chorus Room at 6pm on night game days.

September 10 <sup>th</sup>	7pm vs. Plymouth
September 17 <sup>th</sup>	7pm vs Hanover
September 24 <sup>th</sup>	7pm vs. Bourne
October 15 <sup>th</sup>	7pm vs. Carver
November 5 <sup>th</sup>	7pm vs Abington
November 12 <sup>th</sup>	7pm vs Mashpee
November 25 <sup>th</sup>	10am vs. Rockland (9:45am report time)
TBD	Quincy Parade
TBD	Christmas on the Commons

## Rehearsals:

\*Rehearsals will take place at the Mitchell Middle School, unless otherwise directed. We will meet in the general music room. Please make sure students are picked up promptly at 6pm

Horn Line & Guard: Wednesdays 3pm-6pm

Battery Percussion: Monday 3-6, Wednesday 3-6 (This is tentative; it'll be solidified during band camp)

Indoor Percussion: TBD band camp

## Policies:

Attendance- if a student needs to miss a rehearsal for a reason other than illness, they must inform their section leader, and give me a written note (or email) from a parent informing me of their absence at least ONE WEEK prior to rehearsal.

Uniforms- uniforms are to always be hung correctly in a garment bag when not in use.

Practicing- students have been asked to practice at least 30 minutes a week on stands music.

## Things students will need for the season:

Below are a few items that students will need to have for the season. If there are any questions regarding this, please let me know immediately so we can resolve the issue.

**Shoes (horn line & battery)**

*All students need to purchase Drillmaster Marching Shoes. These are the top-of-the-line shoes that are best quality for protecting your feet for the season. The best website to visit is McCormick's. <http://www.mccormicksnet.com/>. Sizes are in women's & men's, and the shoes total \$25.90*

**TRADITION OF EXCELLENCE shirt. (hornline, battery & guard)**

*All students will need to purchase the Tradition of Excellence T-Shirt, which is worn under the uniform jacket and on trips. I recommend purchasing 2 shirts, as we will be performing in multiple shows without time at home and students may want a clean shirt to wear. The shirt totals \$5.*

**Gloves (hornline)**

*Black gloves are a part of the uniform. Again, I recommend multiple pairs, as they tend to wear out quickly.*

**Black Pants (guard)**

*Guard members will need black stretch pants. Jeans will not work.*

**Jazz Shoes (guard)**

*Guard members will need jazz shoes. This will be discussed at camp.*

**Instrument Lyre/Flip Folder (hornline & battery)**

All playing members will need an instrument lyre/flip folder for stands music/parade tunes. Lyres can be ordered here:

[http://www.jwpepper.com/Marching\\_Band\\_Directors\\_Resources\\_Marching\\_Band\\_Accessories.list](http://www.jwpepper.com/Marching_Band_Directors_Resources_Marching_Band_Accessories.list)

I recommend flip folder 958058, and would strongly suggest students order appx 10 extra window pages.

**Contacting Me:**

If there are any questions regarding anything in the handbook, or otherwise not stated, please feel free to email me, or leave me a voicemail. It is extremely important to me that parents are kept in the loop, and that communication is as clear as possible.

Forms needing to be returned:

Member Contract Form

Student Medical Form

Athletic Form

Guardian Phone Tree

Photo Release Form

CORI form (optional)

Student's Name

\_\_\_\_\_

Last

\_\_\_\_\_

First

## East Bridgewater Viking Marching Band Member Contract

I have read and understand all things stated within this handbook, and agree to comply with all requirements. I understand that as a member I am a student participating in a co-curricular event, and am representing my school as well as the music department.

\_\_\_\_\_

(initial)

I agree to follow the instructions of all staff and parental chaperones on school trips and activities, and have made note of the "zero-tolerance" policy.

I understand that if I am borrowing school owned music flip folder, lyre, BERP, instrument, etc. I am responsible for returning the item in the same condition at the end of the season, or providing funds to replace the missing/destroyed item.

I am aware I need to purchase or already own the following:

Black socks, drillmaster (or jazz- for colorguard) shoes, t shirt, school jacket

I have read the schedule and do not foresee any conflicts with my full attendance at all Marching Band events. In the case of an emergency, I agree to call the director, or a staff member immediately to inform them of my absence.

\_\_\_\_\_

Date

\_\_\_\_\_

Student Signature

I know of my son/daughter's commitment to the Marching Band, and I give my permission for my son/daughter to participate in the aforementioned activities. I am aware that on all trips there will always be parental and staff supervision, and I understand designated parents and staff will adhere to school and band rules on school outings. Should I be interested in attending an outing, or participating in an activity, I understand that I need to contact the Marching Band Director and the Music Parents President for further attendance information.

\_\_\_\_\_

Date

\_\_\_\_\_

Parent Signature

Student's Name

\_\_\_\_\_

Last

\_\_\_\_\_

First

## East Bridgewater Viking Marching Band Guardian Phone Tree

The guardian phone tree is an optional communication means, supplemental to the student phone tree, where the guardian will be informed if any event is cancelled and their child is not participating at a scheduled event. Additionally, the phone tree may be used when the organization or director is in need of additional parental assistance with a scheduled event or activity.

I am NOT interested in being added to the Phone Tree \_\_\_\_\_

I am interested in being added to the Phone Tree, and my information is:

Guardian #1.

\_\_\_\_\_

Name

\_\_\_\_\_

Cell Phone Number

\_\_\_\_\_

Home Phone Number

\_\_\_\_\_

Other Phone Number

I am willing to call \_\_\_\_\_ people

Guardian #2.

\_\_\_\_\_

Name

\_\_\_\_\_

Cell Phone Number

\_\_\_\_\_

Home Phone Number

\_\_\_\_\_

Other Phone Number

I am willing to call \_\_\_\_\_ people



**MUSIC DEPARTMENT**  
**EAST BRIDGEWATER PUBLIC SCHOOLS**  
 11 PLYMOUTH STREET  
 EAST BRIDGEWATER, MASSACHUSETTS 02333  
 508-378-5810 508-378-8226 (Fax)



**E.B.H.S. MISSION STATEMENT**

At East Bridgewater High School, our mission is to create a positive learning environment in which all members work collaboratively to pursue excellence and to maintain high standards in academic and civic pursuits, and in which all members promote respect for each other, develop skills in a variety of disciplines, and encourage life-long learning.

Dear Parents,

In an effort to maximize the potential of **EBPSMusic.net & EBMusic.org** and to showcase the fine work of all of our performers, the East Bridgewater Music Department would like to periodically post photographs of various performances on the music website. We will not use student names or individual pictures of students on the internet. Only group pictures of performances will be posted on the web. If, in the rare situation that an individual picture or name is to be used, the parents of that student will be contacted and special permission will be requested.

Please fill in the requested information below and have your child return it to their group director at their earliest convenience.

Thank you,

\_\_\_\_\_  
 Sheri Fernandes  
 Director of Music

**Students Name:** \_\_\_\_\_ **Grade** \_\_\_\_\_

**Please list the performance groups that you belong to:**

\_\_\_\_\_

**It is acceptable for group performance pictures of my child to be posted on EBMusic.net & EBMusic.org**

**I do not want my child's picture to be put on the internet under any circumstances.**

**Parents Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

The East Bridgewater Public School System is committed to insuring that all of its programs and facilities are accessible to all members of the public. We do not discriminate on the basis of age, color, disability, national origin, race, religion, sex or sexual orientation.

The contents of all East Bridgewater school publications are available upon request in languages other than English

----- **Together Everyone Achieves More** -----